

PROCEDURES FOR FILLING BOARD VACANCIES

1. As soon as practical following the effective date of a Board of Education member's resignation, public notice of the Board vacancy will be made.
2. Candidates will submit their interest in the vacant position in writing to the Board President at least two weeks prior to the meeting at which the Board will make its appointment. All names so submitted of qualified candidates will be considered by the Board President for the appointment.
3. The Board appointment shall be made as follows:
 - a. The President will inform the Board of all the candidates who have expressed an interest in the vacancy. The President shall review the candidates and submit, when possible, a minimum of two candidates for the Board's consideration. The President may elect to form an ad hoc committee from the Board to determine the candidates to submit to the Board for their consideration.
 - b. Board members shall vote for one of the candidates on the ballot.
 - c. Voting will be done by signed ballot.
 - d. The candidate who receives a majority vote of the remaining members of the Board shall be appointed to fill the vacancy. If no candidate receives a majority vote on the first ballot, the two candidates with the largest number of votes (including ties) shall continue as candidates on a second ballot. The process shall continue until only two candidates are remaining for consideration. The balloting shall continue until one of the two candidates receives the necessary majority.

APPROVED: June 1, 1981

REVISED: September 8, 1992
November 14, 1995
June 11, 1995