

**APPROVAL OF HANDBOOKS**

In order that pertinent Board policies, regulations, and school rules and procedures may be known by all staff members and students affected by them, District administrators and principals are granted authority to issue staff and student handbooks as found necessary and desirable.

The contents of all handbooks shall conform with District wide policies and regulations and shall be of a quality that reflects positively on the District.

Each school level handbook shall be reviewed by the Superintendent or his/her designee to ensure conformance with District wide policies and regulations prior to printing and distribution.

Each district level handbook shall be approved by the Board to ensure conformance with District wide policies, regulations and appropriate disposition prior to printing and distribution.

Upon completion and review, all handbooks are to be made available to the Board for informational purposes.

LEGAL REF.:

CROSS REF.:

APPROVED: May 26, 2015