

## Career Cruising Login Instructions & HELP Website Info

Website: <https://www.careercruising.com/acpschool/>

Help Website: <http://help.careercruising.com/>

NOTE: This website contains articles and webinar training information.

Login Reminders:

- Username (see chart below for school)
- Password (see chart below for school)
- Adviser Password (your **unique** password, which you can reset if needed.)

| School                         | Username         | Password | Expiration Date |
|--------------------------------|------------------|----------|-----------------|
| Frank Lloyd Wright Middle Sch  | franklloydwright | careers  | 09/01/2017      |
| Lane Intermediate School       | lane             | careers  | 09/01/2017      |
| Lincoln Intermediate School    | lincolnint       | careers  | 09/01/2017      |
| Nathan Hale High School        | nathanhale       | huskies  | 09/01/2017      |
| Shared Journeys Charter School | sharedjourneyscs | careers  | 09/01/2017      |
| WAWM Learning Center           | wawm             | careers  | 09/01/2017      |
| West Allis Central High School | wachs            | bulldogs | 09/01/2017      |
| West Milwaukee Interm School   | westmilwaukee    | careers  | 09/01/2017      |

### Help Topics

#### Getting Started

Usernames and passwords, login pages, browser requirements.

[23 articles](#)

#### Managing Student Accounts

Student transfers, grade promotions, portfolio and account changes.

[22 articles](#)

#### Advisor Activities

Assignments, reports, portfolio completion standards, messaging tools.

[17 articles](#)

#### Troubleshooting

Missing students, course exemptions, error messages.

[14 articles](#)

#### Course Planner + Data Integration

Reports, tracking, prerequisites, extra credits, alternate courses, sign-off sheets.

[26 articles](#)

#### eTranscripts

Sending transcripts and reference letters, managing student requests.

[7 articles](#)

#### Billing + Renewals

Renewal notifications, invoices, payment options, PO numbers, contact information.

[14 articles](#)

### Training

#### Middle and High School Training

Overviews, Course Planner, The Real Game.

[5 articles](#)

#### Elementary School Training

Spark! for K-2 and 3-5.

[2 articles](#)

#### Libraries, Employment Centers, and Higher Ed Training

[6 articles](#)

#### Career Cruising User's Guide

[15 articles](#)

#### CAMS User's Guide

[14 articles](#)

#### Student Information Systems

[10 articles](#)